

2019 SPRING PERFORMANCE - INFORMATION PACKET

~ PERFORMANCE DIVISION ~

(Dancers Level 1 and up)

Hillsdale High School Auditorium

3115 Del Monte Street, San Mateo *Auditorium entrance is located on 31st Ave. facing the field*

Performance Dates: Friday, June 7th - 7:00 PM & Saturday, June 8th - 5:00 PM



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WEEK OF JUNE 4TH – CALENDAR OF EVENTS

DATE	INFO	LOCATION
Monday, June 3 rd	Regular classes	LDA
Tuesday, June 4 th	Tech Rehearsal	Hillsdale High School Auditorium
Wednesday, June 5 th	Regular classes	LDA
Thursday, June 6 th	Dress Rehearsal	Hillsdale High School Auditorium
Friday, June 7 th	7:00 PM Spring Performance	Hillsdale High School Auditorium
Saturday, June 8 th	5:00 PM Spring Performance	Hillsdale High School Auditorium

Tuesday, June 4th	Arrival - 6:00 pm - All Dancers Level 1 and up
TECH REHEARSAL	Sign in and out at theater lobby
Hillsdale High School Auditorium	 Parents may wait in the theater and leave with your dancer once they are done spacing all their pieces
Thursday, June 6 th DRESS REHEARSAL	ALL DANCERS MUST ARRIVE WITH HAIR AND MAKE-UP DONE
Hillsdale High School Auditorium	Arrival 4:45 pm - Ballet 4/5/6 5:45 pm - Ballet 3 6:15 pm - All other dancers
	 All dancers 12 and under must be signed in and out by a parent
	 Dancers 13 and over may sign themselves in and out
	 All dancers must wait until intermission or after the show to leave backstage and must
	sign out
	 Theater is open to dancers and chaperones only
Friday, June 7th	ALL DANCERS MUST ARRIVE WITH HAIR AND MAKE-UP DONE
7:00 pm PERFORMANCE	Arrival 4:45 pm - Ballet 4/5/6 5:45 pm - Ballet 3
Hillsdale High School Auditorium	6:00 pm - Ballet 1 & 2 6:15 pm - All other dancers
	 Only dancers and approved chaperones are allowed backstage
	 Photography and videotaping during the performance is strictly prohibited
Saturday, June 8 th	ALL DANCERS MUST ARRIVE WITH HAIR AND MAKE-UP DONE
5:00 pm PERFORMANCE	<u>Arrival</u> 2:45 pm - Ballet 4/5/6 3:45 pm - Ballet 3
Hillsdale High School Auditorium	4:00 pm - Ballet 1 & 2 4:15 pm - All other dancers

THEATER PROCEDURES

- For Tech Rehearsal, Dress Rehearsal and Performance days, all dancers arriving at Hillsdale High School must check-in and out. Please be prompt and arrive at your designated time.
 - For Tech Rehearsal: check-in/out at theater lobby
 - For Dress Rehearsal and Performance: check-in @ Dancer's Entrance located to the right of the theater entrance
- All dancers 12 and under must be checked-in by a parent or guardian upon arrival. For Dress Rehearsal and Performance, once your dancer is checked-in, please do not leave without receiving a <u>check-out ticket</u> which is needed for pick-up at intermission or after the performance, depending on which part of the performance they are in. Dancers 13 and over may sign themselves in and out.

(See specific instructions for sign-in/out process)

- Upon signing-in, dancers will be directed to their dressing room and chaperones will be available to take younger dancers to and from the dressing rooms and stage.
- **DO NOT** bring valuables, drinks or food to the theatre. There will be plenty of water available to the dancers in all dressing rooms. Your dancer should have something to eat before arriving to the theater.
- After performing, younger dancers will be escorted to the dressing rooms to change
 out of their costumes, which are the property of LDA and may not leave the theatre.
 Only dancers in Part I may watch the second half of the performance wearing their
 appropriate street clothes and shoes.
- Only authorized staff, chaperones and dancers will be allowed backstage and dressing area.
- Parents are allowed in the theatre during tech. rehearsal and may take photos and videos but <u>will not</u> be allowed in the audience during dress rehearsal.
- Photography and videotaping in the theatre is strictly prohibited while dancers are on stage during the performance. Professional photos and videos will be available after the performance.
- Photos/video may be used by LDA for future publicity materials.

CHECK-IN AND CHECK-OUT PROCESS

Tech Rehearsal

- Check in and out = Theater Lobby
- All Dancers please check-in at the theater lobby and proceed to the theater.
- Volunteers please check-in at the theater lobby and attend the parent meeting, followed by an orientation for your respective role, i.e. ushers, chaperones, checkin/out.
- Parents are allowed to stay in the theater and can take pictures and videos of your dancer.
- Dancers will need to check-out at the theater lobby and can leave once their spacing is complete.

Dress Rehearsal and Performance Days

- Check in = Dancer's Entrance (see map)
- Check out = Theater Lobby/double glass doors
- For Dress Rehearsal AND Performance days Dancers need to be dropped off and checked-in at the Dancer's Entrance located to the right of the auditorium entrance, off of 31st Avenue (signs and balloons will be visible).
- Upon signing-in, parents/guardians with dancers 12 and under will receive a <u>check-out</u>
 <u>ticket</u> with their dancer(s) full name written on it. One ticket per dancer.
- When it's time for pick-up at either intermission or at the end of the show, the person picking up their dancer(s) will **need** to have the corresponding **check-out ticket(s)** to give to the volunteer in order to pick-up their dancer. Another volunteer will check-off the dancer's name to ensure pick-up is complete.
- IF a parent/guardian does not have their check-out ticket with them at time of pick-up at intermission, they will need to wait until all dancers have been picked-up.
- For pick-ups at the end of the show, the same process will apply. Dancers will need to be picked-up at the lobby. The check-out ticket will also be required to pick-up your dancer.
- Please be patient with this process. We ask for your full cooperation to ensure safety of all the dancers.

HOW YOUR DANCER SHOULD ARRIVE TO THE THEATER ON DRESS REHEARSAL AND PERFORMANCE DAYS

What to wear?

- All dancers should arrive in dance clothes that they can warm up in with hair and makeup done.
- All dancers should arrive in/with clean pair of seamless tights with no runs or holes
 - o Pink seamless tights for ballet
 - o Caramel stirrup tights for lyrical and jazz
 - o Pink or black leotards for warm up
 - o Bring all of their performance shoes (clean with no holes)
- Girls: underwear should not be worn under tights as they are bulky and show on stage.

 Tights are their undergarments during dance performances.
- ALL DANCERS MUST REMEMBER THEIR DANCE SHOES. We do not have extra pairs backstage.
- NO Jewelry, NO bright colored nail polish and NO temporary tattoos.
- Please bring street clothes to wear following tech rehearsal and performance if your dancer is planning to watch the second half of the show.

<u>Hair</u> (see sample pictures)

- Dancers must arrive with hair done.
- Buns should be slicked up and pinned securely in a high bun, covered with a transparent hairnet, then hair sprayed.
- Dancers will be charged \$10.00 if an LDA staff is required to do their hair.

<u>Make-up</u> (see sample pictures)

- Dancers must arrive with their make-up done.
- Younger dancers should wear light base, neutral, earth-toned eye shadows and pink, peach or light red lipstick and light blush. Avoid brown, blue or purple toned lipstick.
- Older dancers, (Level 4 and up) should wear full stage make-up.
- Dancers will be charged \$10.00 if an LDA staff is required to do their make-up.

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